

Service: Education and Learning	DESCRIPTION OF WORK ACTIVITY OR AREA OF THE WORKPLACE ASSESSED: Cawdor Primary School – August 2025					Name of Assessor: James Cook, HT
Area: South	This risk assessment details infection, prevention and control measures and practice and follows the guidance set out in:					Date completed: August 2025
Location: Cawdor Primary	<ul style="list-style-type: none"> ▪ Health protection in children and young people settings, including education ▪ Winter Illnesses (NHS Inform): NHS Inform Winter Illnesses Guidance ▪ Norovirus and Diarrhoea (NHS Inform): NHS Inform Norovirus and NHS Inform Diarrhoea 					Date of Review: August 2026
STEP 1	STEP 2	STEP 3	STEP 4	STEP 5		
List potential Hazards here:	List groups of people at risk from hazards. Including those most vulnerable:	List existing control measures or note where information may be found:	Calculate residual risk - taking account of existing control measures Severity x Likelihood = Risk Rating (1 TO 3)	List further risk reduction control measures (include implementation date if known)		
1. Catching and Spreading of Infections	ALL	<p>Standard Infection Control Measure: Hand Hygiene</p> <p>All to wash hands for at least 20 seconds using liquid soap and warm water:</p> <ul style="list-style-type: none"> ▪ After using the toilet ▪ Before and after handling food ▪ After touching animals ▪ After blowing their nose, coughing or sneezing ▪ When coming into contact with any bodily fluids or contaminated surfaces. <p>Increased hygiene protocols will be put in place if there is an outbreak of an infection.</p> <p>Standard Infection Control Measure: Respiratory and Cough Hygiene</p> <p>Encourage all individuals – particularly those with signs and symptoms of a respiratory infection – to follow respiratory and cough hygiene specifically, to:</p> <ul style="list-style-type: none"> ▪ cover their nose and mouth with a tissue when coughing and sneezing, dispose of used tissue in a waste bin, and then wash their hands ▪ cough or sneeze into the inner elbow (upper sleeve) if no tissues are available ▪ keep contaminated hands away from their eyes, mouth and nose ▪ wash hands with soap and water after contact with respiratory secretions and contaminated objects and materials <p>Increased hygiene protocols will be put in place if there is an outbreak of an infection.</p> <p>Standard Infection Control Measure: Personal Protective Equipment (PPE)</p> <p>When providing personal care adults will wear personal protective equipment (e.g. gloves and aprons).</p>	2	2	4	<p>Liaison with public health where deemed appropriate by the school senior leadership team.</p> <p>01463 704886/ 01463 704876 and hpt.highland@nhs.scot.</p> <p>Remote Learning procedures to be put in place where appropriate.</p>

	<p>Standard Infection Control Measure: Safe Management of the Environment Cleaning schedules are in place and detail the frequency of cleaning.</p> <p>Increased hygiene protocols will be put in place if there is an outbreak of an infection.</p> <p>Standard Infection Control Measure: Ventilation A fresh flow of air will be available in all indoor spaces through the use of opening and closing doors and windows.</p> <p>Standard Infection Control Measure: Safe Management of Linen and Soft Furnishings If clothing is contaminated with blood or bodily fluids, adults will:</p> <ul style="list-style-type: none"> ▪ wear gloves and aprons when handling soiled linen or clothing ▪ remove clothing as soon as possible and place in a named and sealed plastic bag or container ▪ send clothing home with the child or young person (ELC double bag, labelled and boxed) ▪ wash hands thoroughly after removing the gloves and aprons <p>Standard Infection Control Measure: Safe Management of Waste (Including Sharps)</p> <ul style="list-style-type: none"> ▪ Sharp disposal will be used ▪ Nappy/ waste disposal will be used. <p>Standard Infection Control Measure: Safe Management of Blood and Bodily Fluid</p> <ul style="list-style-type: none"> ▪ Clean any blood or bodily fluid spillages immediately. ▪ Wear single-use gloves and an apron when cleaning any blood or bodily fluid spillages. ▪ A fluid-repellent surgical facemask and eye protection should be worn if there is a risk of splashing with blood or body fluids to the face. ▪ Use disposable paper towels or cloths to clean up blood and bodily fluid spills first. ▪ These should be disposed of immediately and safely after use. ▪ Clean using a product that combines detergent and disinfectant. ▪ The manufacturer's guidance for the preparation of any solution should always be followed. ▪ Cleaning with detergent followed by a disinfectant is also acceptable. ▪ Chlorine-based disinfectants should not be poured directly onto urine spills. ▪ Soak up urine spills first with disposable paper towels before using a disinfectant solution. <p>Liaise with MEARS re the cleaning of blood and bodily fluid.</p> <p>Standard Infection Control Measure: Managing an Exposure An exposure is an injury from a used needle or a bite which breaks the skin, and/or exposure of blood and body fluids onto: broken skin, the eyes, nose or mouth. FOLLOW GUIDANCE</p> <p>ATTENDANCE IN ELC/ SCHOOL GUIDANCE TO BE FOLLOWED: Managing Specific Infectious Diseases: A to Z</p>			
Assessor	James Cook	Head Teacher, Cawdor Primary School	Date: 20/08/2025	