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| Service:<br>Education and Learning      | <b>DESCRIPTION OF WORK ACTIVITY OR AREA OF THE WORKPLACE ASSESSED:</b>   |  |  |  |   |   | Name of Assessor:<br>James Cook, HT |  |
| Area: South                             | <b>Cawdor Primary School – August 2025</b><br>This risk assessment details infection, prevention and control measures and practice and follows the guidance set out in: <ul style="list-style-type: none"> <li>Health protection in children and young people settings, including education</li> <li>Winter Illnesses (NHS Inform): <a href="#">NHS Inform Winter Illnesses Guidance</a></li> <li>Norovirus and Diarrhoea (NHS Inform): <a href="#">NHS Inform Norovirus</a> and <a href="#">NHS Inform Diarrhoea</a></li> </ul> |  |  |  |   |   | Date completed:<br>August 2025      |  |
| Location:<br>Cawdor Primary             |  |  |  |  |   |   | Date of Review:<br>August 2026      |  |
| <b>STEP 1</b>                           | <b>STEP 2</b>  | <b>STEP 3</b>  |  |  | <b>STEP 4</b>   |   |                                     | <b>STEP 5</b>  |
| List potential Hazards here:            | List groups of people at risk from hazards. Including those most vulnerable:   | List existing control measures or note where information may be found:   |  |  | Calculate residual risk - taking account of existing control measures<br>Severity x Likelihood = Risk Rating (1 TO 3) |   |                                     | List further risk reduction control measures (include implementation date if known)  |
| 1. Catching and Spreading of Infections | ALL  | <b>Standard Infection Control Measure: Hand Hygiene</b><br>All to wash hands for at least 20 seconds using liquid soap and warm water: <ul style="list-style-type: none"> <li>After using the toilet</li> <li>Before and after handling food</li> <li>After touching animals</li> <li>After blowing their nose, coughing or sneezing</li> <li>When coming into contact with any bodily fluids or contaminated surfaces.</li> </ul> <b>Increased hygiene protocols will be put in place if there is an outbreak of an infection.</b>  |  |  | 2   | 2 | 4                                   | Liaison with public health where deemed appropriate by the school senior leadership team.<br><br>01463 704886/ 01463 704876 and <a href="mailto:hpt.hIGHLAND@nhs.scot">hpt.hIGHLAND@nhs.scot</a> .<br><br>Remote Learning procedures to be put in place where appropriate. |
|   |  | <b>Standard Infection Control Measure: Respiratory and Cough Hygiene</b><br>Encourage all individuals – particularly those with signs and symptoms of a respiratory infection – to follow respiratory and cough hygiene specifically, to: <ul style="list-style-type: none"> <li>cover their nose and mouth with a tissue when coughing and sneezing, dispose of used tissue in a waste bin, and then wash their hands</li> <li>cough or sneeze into the inner elbow (upper sleeve) if no tissues are available</li> <li>keep contaminated hands away from their eyes, mouth and nose</li> <li>wash hands with soap and water after contact with respiratory secretions and contaminated objects and materials</li> </ul> <b>Increased hygiene protocols will be put in place if there is an outbreak of an infection.</b> |  |  |   |   |                                     |  |
|   |  | <b>Standard Infection Control Measure: Personal Protective Equipment (PPE)</b><br>When providing personal care adults will wear personal protective equipment (e.g. gloves and aprons).  |  |  |   |   |                                     |  |

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|          |            | <p><b>Standard Infection Control Measure: Safe Management of the Environment</b><br/>Cleaning schedules are in place and detail the frequency of cleaning.</p> <p><b>Increased hygiene protocols will be put in place if there is an outbreak of an infection.</b></p> <p><b>Standard Infection Control Measure: Ventilation</b><br/>A fresh flow of air will be available in all indoor spaces through the use of opening and closing doors and windows.</p> <p><b>Standard Infection Control Measure: Safe Management of Linen and Soft Furnishings</b><br/>If clothing is contaminated with blood or bodily fluids, adults will:</p> <ul style="list-style-type: none"><li>▪ wear gloves and aprons when handling soiled linen or clothing</li><li>▪ remove clothing as soon as possible and place in a named and sealed plastic bag or container</li><li>▪ send clothing home with the child or young person (ELC double bag, labelled and boxed)</li><li>▪ wash hands thoroughly after removing the gloves and aprons</li></ul> <p><b>Standard Infection Control Measure: Safe Management of Waste (Including Sharps)</b></p> <ul style="list-style-type: none"><li>▪ Sharp disposal will be used</li><li>▪ Nappy/ waste disposal will be used.</li></ul> <p><b>Standard Infection Control Measure: Safe Management of Blood and Bodily Fluid</b></p> <ul style="list-style-type: none"><li>▪ Clean any blood or bodily fluid spillages immediately.</li><li>▪ Wear single-use gloves and an apron when cleaning any blood or bodily fluid spillages.</li><li>▪ A fluid-repellent surgical facemask and eye protection should be worn if there is a risk of splashing with blood or body fluids to the face.</li><li>▪ Use disposable paper towels or cloths to clean up blood and bodily fluid spills first.</li><li>▪ These should be disposed of immediately and safely after use.</li><li>▪ Clean using a product that combines detergent and disinfectant.</li><li>▪ The manufacturer’s guidance for the preparation of any solution should always be followed.</li><li>▪ Cleaning with detergent followed by a disinfectant is also acceptable.</li><li>▪ Chlorine-based disinfectants should not be poured directly onto urine spills.</li><li>▪ Soak up urine spills first with disposable paper towels before using a disinfectant solution.</li></ul> <p><b>Liaise with MEARS re the cleaning of blood and bodily fluid.</b></p> <p><b>Standard Infection Control Measure: Managing an Exposure</b><br/>An exposure is an injury from a used needle or a bite which breaks the skin, and/or exposure of blood and body fluids onto: broken skin, the eyes, nose or mouth. <a href="#">FOLLOW GUIDANCE</a></p> <p><b>ATTENDANCE IN ELC/ SCHOOL</b><br/><b>GUIDANCE TO BE FOLLOWED:</b> <a href="#">Managing Specific Infectious Diseases: A to Z</a></p> |                  |  |  |  |
| Assessor | James Cook | Head Teacher, Cawdor Primary School  | Date: 20/08/2025 |  |  |  |