

Please ask for: James Cook
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Date: Tuesday 2nd November 2021

P3 – P7 Virtual Parent Meetings – November 2021

The current COVID-19 guidance states that parent/ teacher meetings should remain virtual as opposed to indoor face to face. As we shared in last month's newsletter our virtual parent meetings are due to take place for P3-P7 on **Tuesday 23rd November, Wednesday 24th November and Thursday 25th November, 3.30pm-5.45pm.** (Those in P3 in Ms Navarro's class will have the option of Tuesday 23rd and Wednesday 24th November).

The families of P1 and P2 children have had [separate information shared previously](#) on SeeSaw where you will have one Focused Child meeting in Term 1/Term 2 and one in Term 3.

We are using the online system called [Parents Booking](#) (that we used in April) to meet with your child's teacher. In order to ensure that the system runs as seamlessly as possible we ask:

By Wednesday 10th November 2021

Parents visit <https://parents-booking.co.uk/cawdor> and login using you and your child's details. These have been taken from our database using the information that you have provided.

If you are unable to login, please contact the school office on 01667 402460 or by emailing cawdor.primary@highland.gov.uk as it may mean that the details that we hold for you require updating.

You will need to login separately for each child you have in P3 – P7.

When booking a meeting (between Thursday 11/11/21 @ 6pm and Thursday 18/11/21 @ 6pm)

The booking system will open on **Thursday 11th November at 6pm** to make bookings and close on **Thursday 18th November 2021 at 6pm.** We will share booking information with you on Thursday 11th November 2021 via SeeSaw and the school website which includes step-by-step instructions using the same login information above to book your meeting times.

The booking system allows for two family members to join the parent meeting from separate devices. **Both family members need to have access to the system, so it is asked that family members attempt to access this using the instructions above by Wednesday 10th November 2021.**

If you have any questions, you can ring the school office on 01667 402460 or email cawdor.primary@highland.gov.uk.

James Cook
Head Teacher,
Cawdor Primary School